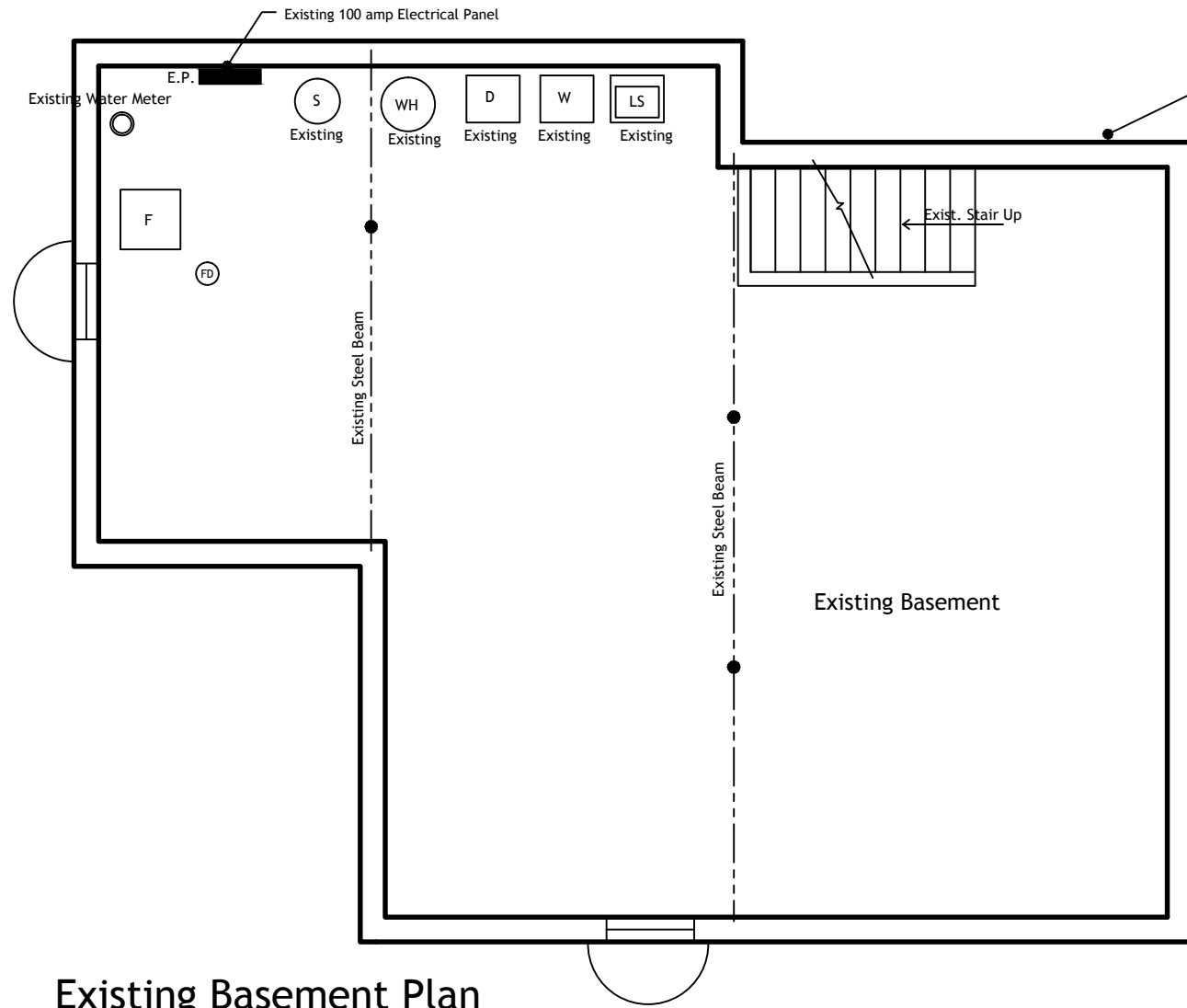
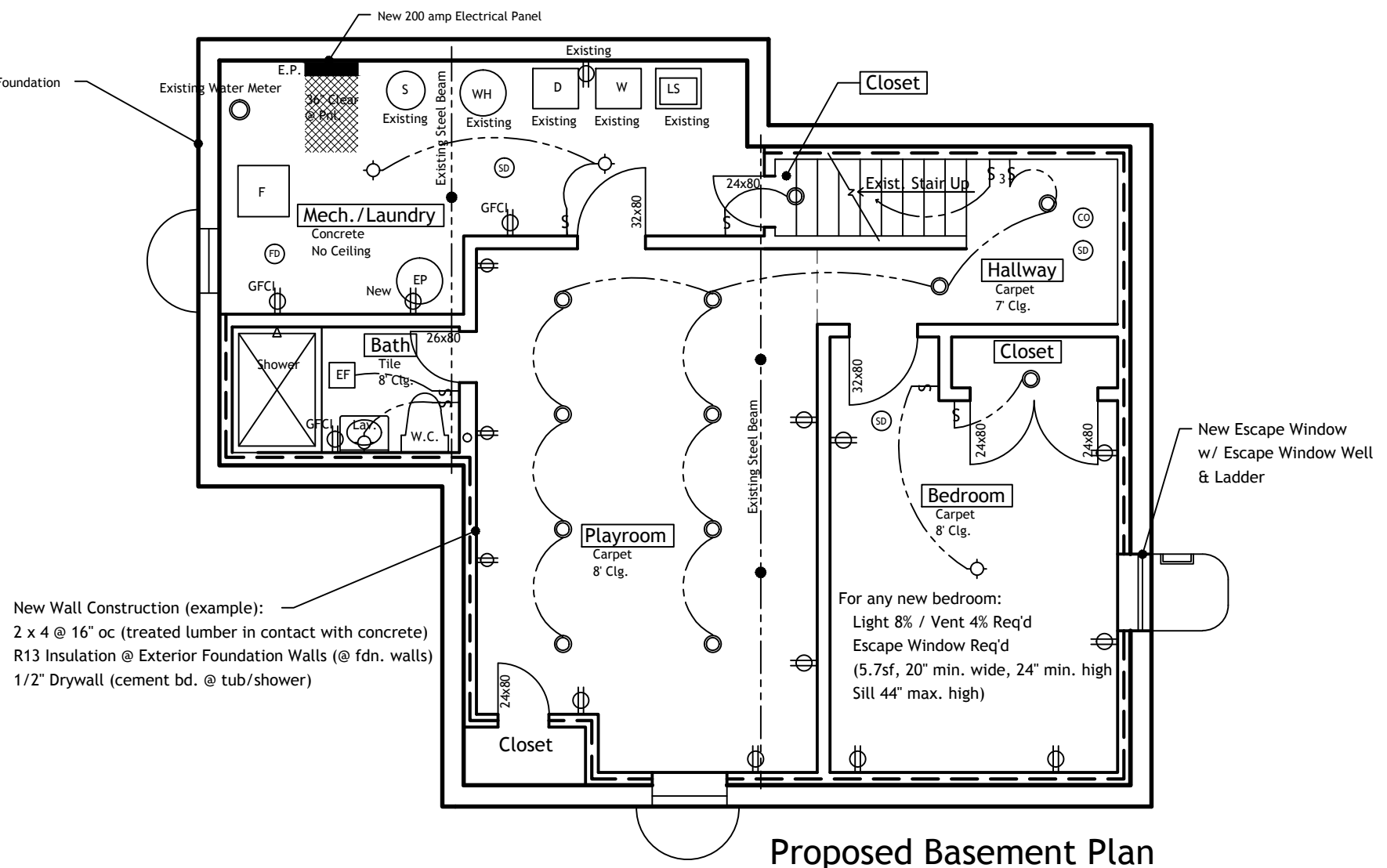


# Village of Northbrook - Development & Planning Services

## Basement Finishing Permit Example Drawing



## Existing Basement Plan



## Proposed Basement Plan

# Basement Finishing @ 1234 Main Street





















## Notes for basement finishing permits:

1. Smoke & carbon monoxide (CO) detectors required thruout residence (battery operated acceptable where no work occurs).  
Smoke detectors are required in every bedroom, outside every bedroom, on each level, and at each heating unit.  
CO detectors are required on each level & outside all bedrooms.
2. GFCI's required at water locations and unfinished concrete floor areas.
3. Stair/handrail/guardrail required to meet code if altered.
4. Lights required in closets greater than 6sf in area.
5. Closets under stair must be drywalled (1/2" min.).
6. Exhaust fans required in baths without operable windows.
7. Any new bedrooms are required to have an escape window ( see drawing above).
8. If there is an existing fire protection sprinkler system, a separate fire protection permit application must be submitted to the Fire Department for review/issuance.

For a basement finishing permit, drawings should indicate:

- Property address on every sheet
- Existing basement plan
- Proposed basement plan with new walls
- Space Names
- Floor finishes
- Ceiling heights
- Insulation locations & R-values
- Proposed electrical lights/outlets/etc.
- Proposed electrical service size (for any upgrade in service size)
- Proposed plumbing fixture locations (for any new baths)

### Legend

	Wall with insulation		Smoke detector
	New wall without insulation		Carbon monoxide detector
	New electrical outlet	E.P. 	Electrical panel
GFCI 	New electrical outlet (GFCI)	W.C.	Water Closet (toilet)
	New light fixture	Lav.	Lavatory (sink)
	New recessed light fixture		Floor Drain
	New switch		Washer
	Furnace		Dryer
	Sump pit		Laundry sink
	Water heater		
	Sanitary ejector pit		Door w/size
	Exhaust Fan		